

**FORMAT— I**

Seal of the Institution

**To Whom It May Concern**

Certified that Sri / Smt / Kumari \_\_\_\_\_

S/o./D/o/W/o \_\_\_\_\_

passed class Eight (VIII) Examination from this institution and under \_\_\_\_\_ board

in the year \_\_\_\_\_ and obtained \_\_\_\_\_ Marks out of

Total \_\_\_\_\_ marks.

Sl No.	Subjects	Marks Secured	Out of total marks
1			
2			
3			
4			
5			
6			
7			

As per our office record his / her date of birth is \_\_\_\_\_ and residential address is

\_\_\_\_\_  
\_\_\_\_\_

Signature of the Head of the Institution  
**With full name, date and seal**

Full Name: \_\_\_\_\_

Attested by:

The Inspector of schools / District Elementary Education officer  
of the district where the school is situated  
with date & seal.